



Borough of Alpha

1001 East Blvd
Alpha, NJ 08865

Phone: 908-454-0088 Fax: 908-454-0076



ZONING PERMIT APPLICATION INSTRUCTIONS

The Zoning Ordinance of the Borough of Alpha requires that any person, corporation or agent thereof must **FIRST** apply for a zoning permit **PRIOR** to constructing, moving, altering or changing the use of any building (structure) or the use of any land.

For example, if you are going to construct a deck, porch, swimming pool, fence, addition to an existing building, construct a new building, creat off street parking, erect a sign on the ground or attached to a building, you will be required to file an application for a zoning permit.

WE ASK THAT YOU PROVIDE A COPY OF YOUR PROPERTY SURVEY. On the survey, please indicate the location where you will be constructing or erecting any of the above. You will also need to indicate the **dimensions** and in all cases how far from your home and/or property lines your project will be. **YOU NEED TO BE VERY SPECIFIC.** If you do not provide enough information, your application will be deinied based on lack of information which will delay your project.

In most cases you will also be required to file an application for a Construction Permit

THIS ADVICE DOES NOT GUARANTEE AN APPROVAL

FEE: \$25.00
(payable at time of submission of application)

APPLICANT NAME: _____

ADDRESS: _____

PHONE #: _____

FOR OFFICE USE ONLY:

Date Received: _____

Application # _____



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APPLICATION FOR A ZONING PERMIT

The Zoning Ordinance of the Borough of Alpha requires that any person, corporation or agent thereof must **FIRST** apply for a zoning permit **PRIOR** to constructing, moving, altering or changing the use of any building (structure) or the use of any land.

Property Address: _____

Block: _____ Lot: _____

Owner of Property: _____

Phone: _____

Owner's Address: _____

City: _____ State: _____

Applicant's Name: _____

Phone: _____

Applicant's Address: _____

City: _____ State: _____

I hereby certify to the filing of this application as the owner of the above referenced property

Property Owner's Signature: _____

Applicant's Signature: _____

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This application is hereby made for the purpose of obtaining a Zoning Permit in accordance with Chapter 410 of the Municipal Zoning Ordinance #00-08 to: (please ✓ all those that apply)

- A) Construct a new building
- B) Construct an addition to an existing building
- C) Construct a deck or porch
- D) Erect a fence
- E) Erect a swimming pool
- F) Erect a sign on the ground or attached to the building
- G) Change the use of the building
- H) Introduce additional uses into the building or on the property
- I) Use vacant land
- J) Operate a home occupation
- K) Park vehicles on vacant land
- L) Demolish a building or structure
- M) Change the site characteristics of the property
- N) Subdivide or re-subdivide the property
- O) Create new or additional parking spaces or a parking pad
- P) Other

Describe below the **EXACT** nature of your request for 1) the construction, alteration, erection, repair, remodeling, conversion, removal or demolition of any building or structure; 2) the use and occupancy of any building structure or land; 3) the subdivision or re-subdivision of any land and/or 4) any alterations of the site or land.

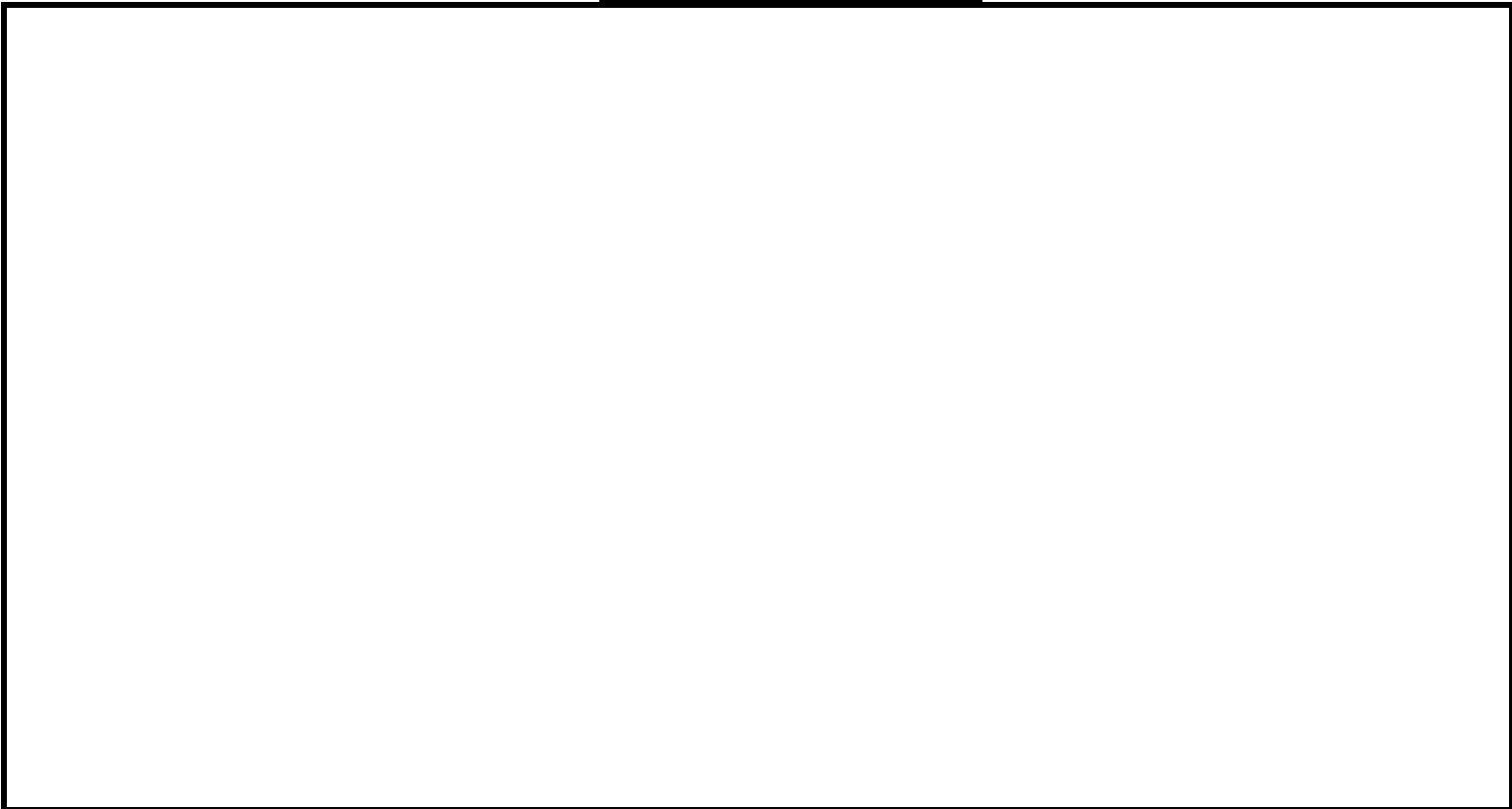
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Along with this application, you **MUST** provide adequate information in the way of plans, specifications, dimensions, details, surveys, plot plans, floor plans, building elevation plans, or site plans for a determination by the Zoning Officer/Administrative officer as to whether your proposal conforms to the Land Use Regulations of the Borough of Alpha.

**YOUR FAILURE TO PROVIDE THIS INFORMATION WILL RESULT IN
A DENIAL OF THIS APPLICATION FOR A ZONING PERMIT**

Description of the proposed construction or use of the building or lands:

AREA FOR DIAGRAM



*** or attach copy of survey, drawing etc. ***